

HAMER CENTER FOR COMMUNITY DESIGN FACULTY FUND

**Proposals must be delivered no later than
5 p.m. on Wednesday, January 31, 2007
Seven copies of the proposal should be delivered to
Barbara Cutler in the Department of Landscape Architecture**

The goal of the Faculty Fund is to stimulate and support faculty scholarship and teaching that aligns with the Hamer Center mission - to promote public interest art, architecture, and design by supporting collaborative research projects, facilitating dialogue between academic and practitioner communities, and recognizing excellence in planning and design from an international perspective.

Eligibility

The grant program is open to individual School of Architecture and Landscape Architecture (SALA) faculty, teams of SALA faculty, and teams including faculty from other disciplines. Any group applications must include a SALA faculty. Individual faculty may serve as Co-Principal Investigators (Co-PI) on multiple submittals. Individual faculty members are allowed to submit more than one non-team proposal. However, (if awarded) only one grant will be eligible for funding. This does not apply to team proposals.

Amounts

The maximum request is \$3,000 for each proposal. No match is required, but matching funds will be considered in evaluation. Funds are intended to be used to further production and completion of scholarly and artistic works. As such, funds can be used to support travel to present papers and projects, research leading to publishable works, site installations, etc. No funds may be used to support faculty or instructor salaries, course buy-outs, or consulting. Payment will be made by establishing a Hamer Center cost center under the Principal Investigator's (PI) name.

Cycle and Period of Grants

Announcement and call for proposals will be made to all SALA faculty in December 2006, with proposals to be accepted by January 31, 2007, and decision to be announced in mid-February.

The period of this grant cycle is from February 15, 2007 through June 30, 2008. Pending available funding, the grants program will be repeated each subsequent year.

Reporting

A digital final report will be submitted before the end of the grant cycle. This document should be equivalent of a manuscript, working paper, video or other form of project documentation as per the original proposal.

Selection Committee

The selection committee will consist of the SALA Council and the Hamer Center Director. Faculty members on the selection committee are not eligible to vote if submitting a proposal.

Funding and Award Amounts

The selection committee has the discretion to award less than the maximum amount requested and as many proposals as it deems appropriate within the total annual budget. If the committee decides to award less than the total requested, the applicant will be requested to revise the scope of work and budget accordingly.

Selection Process

Each committee member will receive a copy of each of the submittals, a score sheet, and rank proposals accordingly based on selection criteria (see below). Each member will then provide a rating from 1 to 3 for each proposal: excellent (1); good (2); fair (3). These scores will be tallied, giving each proposal two separate scores, the lower of each the better. The committee will meet and review the cumulative rankings and make their decision. However, achieving the lowest score does not guarantee funding. Committee discussion will also serve as the basis for the award. Faculty Fund awards will be selected by the mid-February, 2007.

Selection Criteria

- Proposal relevance to Hamer Center mission (for more information, please visit: www.hamercenter.psu.edu)
- Potential impact of project to advance knowledge and scholarship
- Project feasibility including likelihood of producing stated outcomes within the amount of funding requested

Format and Submittal

Proposals must be written in 12-point Times New Roman font, one-inch margins, and not to exceed five (5) pages single-spaced. This does not include a separate, one (1) page Project Budget.

The proposal narrative should address the following:

- Names and contact information for PI and Co-PI's
- Title of Project
- Abstract (not to exceed 150 words)
- Keywords (three to six keywords)
- Project Description
- Statement of the Problem
- Method(s)
- Goal(s)
- Anticipated Deliverable(s)
- Statement of Relevance to the Hamer Center's Mission
- Project Schedule